



## River Stop Landing

Principal Shopping District

P.O. Box 54

Newaygo, MI 49337

# Board Meeting MINUTES: 8<sup>th</sup> of January, 2020

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### Agenda

#### SPECIAL Board Meeting of the PSD Board

Wednesday, 8<sup>th</sup> of January, 2020

7:30 AM

City Council Chambers

#### Call to Order – *Nick Looman @7:35am*

Pledge of Allegiance

Goodwill Pledge

“I pledge, to this body and this city, to fulfill my public service with goodwill and moral consideration.”

Roll Call – *Present; Fedell, Friar, Brock, Looman, Slominski, Nelson. Absent – Cooper, Parsley, Harris*

Excusing of Absent Members – *Excuse All. M: Fedell, S: Friar. Approved: Unan*

Approval or Agenda – *M: Fedell, S: Slominski. Approved: Unan*

**Review and Approval of PSD Meeting Minutes** from Oct 29th, 2019- *M: Fedell, S: Nelson, Approved: Unan*

#### Reserved Time

1. Nomination of Officers

*-nominations of Looman for Chair and Cooper for Vice Chair. Discussion and agreement to have City Clerk become official minute taker. Discussion and agreement to have other Secretary roles held by Vice Chair.*

2. Election of Officers

*- Motion to elect Looman as Chair and Cooper as Vice-Chair. M: Slominski S: Looman. Approved; Unan*

3. Dates for 2020/2021 meetings

*- Discussion and decision to keep same board meeting date pattern, 2<sup>nd</sup> Wed of each Quarter. Vote to set following dates M: Fedell, S: Nelson, Approved: Unan*

- *April 8, 2019*
- *July 8, 2019*
- *Oct 14, 2019*
- *Jan13, 2020*
- *April 14, 2020*
- *July 14, 2020*
- *Oct 13, 2020*

## **Public Comment**

Public in attendance may speak on any New or Old Business topic in the agenda. Three (3) minute time limit applies. Please state name and address for record.

*-City Manager Jon S. spoke about appropriate procedures and communication with business owners as to expectations of how sign applications are processed. He recommended encouraging business owners to put up temporary signs inside windows until permit process is complete.*

## **New Business**

1. Review Façade Change Permit Application – Shear Perfection. *M: Slominski, S: Nelson, Approved: Unan*
2. Review Façade Change Permit Application – Newwaygo Nail Salon. *M: Slominski, S: Nelson, Approved: Unan*
3. Review Q4 Expense report
- 4.

## **Old Business**

1. Transparency Report preparation/ work review – *Discussion about work list from Newwaygo DPW and how to communicate and educate about how this work and scheduled, completed and paid for. Fedell discussed evaluation strategies and it was agreed that the district would be evaluated yearly for changes to property adjustments. Properties with changes from 2019 to be addressed*
  - a. *Friar Apts – New units added*
  - b. *Randy's House – No longer commercial space*
  - c. *Nail Spa – new space and possible new apts*
  - d. *Shear perfection – new owner*
  - e. *Gala Gourmet – Closed*
  - f. *Muskegon River Inn – should be opening second floor in 2020*

*Looman asked about arch that has been removed for cleaning- City manager to follow up on.*
2. PSD Section of city newsletter – plan to create – *Nick to meet with Theresa to create for next Newsletter.*
3. Update on MDOT M37 Summer proposals – *City Manager gave updates about Dec 12 Public Hearing with MDOT Officials regarding two pilot programs for restriping and configuring main street within PSD.*

## **Public Comment**

Public in attendance may speak on any topic. Two (2) minute time limit applies.

*none*

## **Board Comments**

*none*

**Adjournment – Nick Looman 8:41am**